

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on March 20, 2024, with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 Tom Rozier, Secretary

Members Absent: David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on March 20, 2024, at 6:02PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Staci Pennington, Deputy Chief Eric Rodriguez, Deputy Chief Michael Olson, and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on February 21, 2024, along with both special meetings held on March 11, 2024.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District monthly bills.

Office Administrator Crystal LaCaze reported that the Finance Committee had a meeting with First Financial Bank who presented a product called IntraFi. She explained that this product would comply with FDIC requirements. Discussions took place and it was decided that the board would table this until next month to give District Legal Counsel time to review the product and agreement sent over by First Financial.

Addressing item 6a of the agenda, Chief Oliphant gave an update on the construction of the Training Facility/Station 96.

Addressing item 6b of the agenda, Chief Oliphant reported that per Jeffrey Moon & Associates the re-plat application for the new Station 91/Administration on the corner of Kennedy and Worsham Street in Willis should be ready for review and approval in a few weeks.

Addressing item 6c of the agenda, Office Administrator Crystal LaCaze reported that Black Star Roofing is interested in leasing the vacant Billboard.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Chuck Frank, the Board voted unanimously to authorize Chief Oliphant to accept and sign billboard lease agreement.

Addressing item 6d-i of the agenda, no action was taken.

Addressing item 7a of the agenda, Office Administrator Crystal LaCaze addressed the Board regarding engaging a consultant to review arbitrage compliance.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr the board voted unanimously to accept and enter into two agreements with Government Capital for arbitrage reporting and arbitrage consulting and to authorize Chief Oliphant to execute both agreements.

Addressing item 7b of the agenda, discussions took place regarding engaging a financial advisor for consulting services.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the board voted unanimously to engage a consultant to assist with tax rate analysis and debt rate consulting and to authorize Chief Oliphant to execute agreement once it has been reviewed by District Legal Counsel.

Addressing item 7c of the agenda, no action was taken.

Addressing item 8-10 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 6:52PM.

Addressing item 11 of the agenda, The Board reconvened into Open Session at 8:04PM.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13a of the agenda, Chief Oliphant informed the Board that an updated 5-year plan is underway, with plans to convene a special meeting by the end of April for its presentation. Additionally, he mentioned that the Apparatus Committee will be traveling to Minnesota for the inspection of the three tankers on order. Chief Oliphant provided an update on the chassis for the three boosters, stating that they have arrived and the boosters are currently in the process of being constructed. Finally, he briefed the board on the status of wrecked Ladder 91.

Addressing item 13b of the agenda, Chief Oliphant informed the board that he is researching and looking at a blocking vehicle and that will bring more information to them once he has it.

Addressing item 14 of the agenda, no action was taken.

Addressing item 15 of the agenda, there being no further business, upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Chuck Frank, the Board voted unanimously to adjourn at 8:21PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1